

City Council Meeting
City Hall – Paullina, Iowa
February 6, 2012

A regular meeting was called to order this date by Mayor Mike Otto. Roll call was answered by Council Members Justin Stamer, John Ihle, John Muller, Charles Harper and Martin Weber; Superintendent Kevin Tesch was absent and City Clerk Sandy Fritz arrived at 7:40. Also present, Chief of Police Nathan Bremer

The following proceedings were had, to-wit:

AGENDA

Council Member Weber moved and Council Member Ihle seconded the motion to approve the agenda for the February 6, 2012 regular meeting. Motion carried by all ayes.

MINUTES

Council Member Stamer moved and Council Member Harper seconded the motion to approve the minutes of the January 3rd and 16th, 2012 regular Council Meetings and the January 30, 2012 Employee Committee Meeting. Motion carried by all ayes.

CLAIMS LIST

Council Member Stamer moved and Council Member Harper seconded the motion to approve the Claims List for the month of January, 2012. Motion carried by all ayes.

A & M Laundry, supplies	\$165.51
Aflac	\$1,072.83
Avesis, vision ins.	\$51.55
Automatic System, control equipment - water	\$2,800.00
Banker's Trust, Elec Revenue - Prin., interest	\$108,675.00
Barama Drug, supplies	\$31.97
Black Hills Energy, gas	\$1,308.16
Border States, electric supplies	\$520.33
Broadway Repair, repairs - dump truck and '03 Chevy	\$569.90
Brown Supply, sweeper broom, snowplow blade, grader blade	\$1,697.47
Card Services - Visa, police supplies, bulb - vets memorial	\$99.43
Cherokee Rural Water, Germantown Fire	\$39.05
City of Paullina, payroll	\$31,124.46
City of Paullina, electric	\$6,431.94
City of Paullina, transfers	\$111,105.60
City of Paullina, Deposit Refund	\$74.80
DGR, Engineer - Sewer	\$650.00
Dan's Electric, water controls	\$2,365.77
Data Tech, Tax Forms	\$125.43
Dept of Energy, purchase current	\$20,128.56
Don Pierson, '92 dump truck repair	\$234.94

COUNCIL PROCEEDINGS, FEBRUARY 6, 2012

Page 2

Dyno's, fuel	\$3,461.76
EFTPS, Federal withholdings	\$7,284.18
Fritz, Sandy, Travel Expense	\$65.42
Foundation Analytical, sewer/water testing	\$394.00
Glenn's, office supplies	\$124.31
H & N, service police car and tire repair	\$97.81
Harry's Motor, seal for '85 truck	\$49.97
Hawkeye Bar, snow removal breakfast, energy rebate	\$80.00
Hill P & H, urinal repair	\$140.99
Holzhauser, ambulance repair	\$235.92
Ill Mutual, disability ins.	\$32.46
IAMU, Energizers	\$173.34
IPERS	\$6,036.94
John Deere Fin., chain saw, pole saw, veh repair, oil	\$1,934.50
Klay Law Office, legal Oct - Dec 2011	\$939.50
MBMECA, wheeling fee	\$2,500.98
Matheson, oxygen	\$16.30
Matt Parrot, Util. bills	\$807.85
McGill, L., deposit refund	\$250.00
Mid American Energy, electric	\$561.51
Mill Creek Machining, dumpster repair	\$75.00
Miller, B., fuel - fire truck	\$47.00
Missouri River, purchase current	\$16,732.74
Muller, J. website mgmt	\$100.00
NW IA Landfill, landfill charge - 2 months	\$1,945.93
Office of Auditor of State, AR filing fee	\$175.00
O'Reilly Auto, brake shoes, cylinder	\$525.70
Ottomatic, laptop - police	\$1,648.00
Paullina Body Shop, repairs 2010,2011	\$1,378.50
Paullina Building Center, window repairs, police supplies	\$1,200.33
Paullina Chamber of Commerce, annual meeting	\$30.00
Paullina Fire Dept, Fire Calls 2011	\$2,156.90
Paullina Times, publications	\$370.14
PC Advantage, IP configuration	\$75.00
Sanford Medical, Drug Training	\$40.00
Sioux County EMS, amb. Training	\$45.00
St Lukes, DATA Dues	\$50.00
South O'Brien Ins., 2006 Pumper	\$45.00
TCA, telephone, internet, cells, modem	\$856.72
Texas Fire Truck, fire truck	\$139,010.00
Titan, pay loader repair	\$33.12
Town and Country, garbage fee	\$3,856.00
Triple R, repairs to bucket edge, snow blower edge	\$233.09
Treasurer State of Iowa, withholding, Sales Tax	\$8,873.23
Tri Tech, ambul billing	\$75.00
United, supplies	\$108.44
U.S. Post Office, postage - bills	\$173.88
Van Beek, A., Laue Room Deposit	\$50.00
Weidman's, electric supp., engraver, shredder - police	\$414.69
Wellmark, health ins.	\$7,848.26

Unseen utility pedestals buried in the snow were plowed down; Communication cables in known and marked locations were somehow missed and cut.

The list goes on and on.

Our apparent indifference towards safety is breeding catastrophe. One of these days the item damaged won't be a windshield, building, pedestal or cable, it'll be one of our employees or residents.

Employees have to be taught to expect the unexpected. They need to explore the environment they are working in to recognize hidden dangers or obstacles. They need to recognize unsafe loading conditions. Sure this takes a little longer, but in most cases the job will be completed sooner because they won't be delayed by an unfortunate incident.

I ask that the council join me in reaffirming the city's commitment to provide a safer working environment for our employees and citizens.

Now is the time that we reinforce that working safely is priority one. It's also good business that we do so because a job performed safely is a job performed in a cost efficient manner.

Working safely must be our first priority.

Did you realize that safety is just one of 11 different categories rated equally in an employee's job performance review?

Imagine that! Safety is less than 10 percent of what we judge in grading our employee's job performance.

I respectfully ask the council support and approve challenging new safe-practice goals for management and employees alike.

As a first step is to modify management and employee evaluation forms so that the performance categories *Safety, Job Performance, Professional Skills and Interaction with Employer, Employees and Residents* are graded equally. A suggested evaluation outline is attached which could go into effect after the upcoming evaluations are completed.

Being concerned about safety is synonymous with being concerned about the well being of our employees and residents.

Please join in this effort.

Sincerely,

COUNCIL PROCEEDINGS, FEBRUARY 6, 2012

Page 5

Mike Otto
Mayor
City of Paullina

EMPLOYEE COMMITTEE

Council Member Stamer moved and Council Member Harper seconded the motion to approve giving Lance Vander Weerd an increase in pay of \$.25 per hour beginning with the next pay check on February 13, 2012. Motion carried by all ayes.

Council Member Stamer moved and Council Member Harper seconded the motion to approve an increase in pay of \$1,000 for Jessica Dorhout with an effective date of January 1, 2012 due to her completion of the Law Enforcement Academy. Motion carried by all ayes.

ACCOUNTS RECEIVABLE

City Clerk Fritz notified the council that the City of Paullina has three outstanding accounts receivable service charges and will notify the debtors that they need to make a payment on the account or the bill will be certified on their property taxes.

BIKE TRAIL

O'Brien County is interested in continuing the bike trail around the lake and would like to partner with the City of Paullina to repair the existing trail and extend it around the lake. The City would be interested in looking into the project.

GARBAGE COLLECTION
FEE

Council Member Ihle moved and Council Member Muller seconded the motion to remove the garbage fee from 108 S. Mickley because the resident will not be returning home. Motion carried by all ayes.

BUDGET FY 2012-2013

The council reviewed the FY 2012 – 2013 budget and made several revisions.

REPORTS

Paullina City signs were discussed.

ADJOURNMENT

The time being 9:58 p.m., Council Member Stamer moved and Council Member Harper seconded the motion to adjourn. Motion carried by all ayes.

Mike Otto, Mayor

ATTEST:

Sandy Fritz, City Clerk

SEAL:

